

# Payroll Dates 2022



Start Date	End Date	Pay Date
December 18, 2021	December 31, 2021	January 7, 2022
January 1, 2022	January 14, 2022	January 21, 2022
January 15, 2022	January 28, 2022	February 4, 2022
January 29, 2022	February 11, 2022	February 18, 2022
February 12, 2022	February 25, 2022	March 4, 2022
February 26, 2022	March 11, 2022	March 18, 2022
March 12, 2022	March 25, 2022	April 1, 2022
March 26, 2022	April 8, 2022	April 15, 2022
April 9, 2022	April 22, 2022	April 29, 2022
April 23, 2022	May 6, 2022	May 13, 2022
May 7, 2022	May 20, 2022	May 27, 2022
May 21, 2022	June 3, 2022	June 10, 2022
June 4, 2022	June 17, 2022	June 24, 2022
June 18, 2022	July 1, 2022	July 8, 2022
July 2, 2022	July 15, 2022	July 22, 2022
July 16, 2022	July 29, 2022	August 5, 2022
July 30, 2022	August 12, 2022	August 19, 2022
August 13, 2022	August 26, 2022	September 2, 2022
August 27, 2022	September 9, 2022	September 16, 2022
September 10, 2022	September 23, 2022	September 30, 2022
September 24, 2022	October 7, 2022	October 14, 2022
October 8, 2022	October 21, 2022	October 28, 2022
October 22, 2022	November 4, 2022	November 11, 2022
November 5, 2022	November 18, 2022	November 25, 2022
November 19, 2022	December 2, 2022	December 9, 2022
December 3, 2022	December 16, 2022	December 23, 2022
December 17, 2022	December 30, 2022	January 6, 2023
December 31, 2022	January 13, 2023	January 20, 2023
January 14, 2023	January 27, 2023	February 3, 2023

## Check Pick-up Information:

**Q: How do I know when I get paid for working?**

A: If you work between the “start date” and the “end date” you’ll get paid on the corresponding “pay date”.

**Q: When can I pick up my check?**

A: Paychecks are not available for pick up. If you don’t have direct deposit it will be placed in the mail on the following business day.

## On-Line Employee Information

**Q: What can I do on Paychex Flex?**

A: You can add or update your direct deposit information, update your W-4 and tax information, update your address, view your pay stubs and W2’s.

**Q: How do I register for Paychex Flex?**

A Visit [www.paychexflex.com](http://www.paychexflex.com) and click sign up.

**Q: Do I still need to contact the office to update my information?**

A: You no longer will need to send the office your direct deposit or tax information. Please update your address on Paychex Flex.

**Q: If I update my direct deposit, will my next paycheck go into my new account?**

A: All changes must be submitted by Sunday at 11:59 PM prior to the pay date. Any changes submitted after this time will not go into effect until the next pay date.

**Please update the S.A.F.E. office of any changes to your phone number, or email**